Change Management® Practitioner with exam

About Change Management®

This course focuses on the practical aspects of effective change management as it relates to change and the individual, change and the organisation, communications and stakeholder engagement and change management practice. The course is entirely complementary to formal portfolio, programme and project management approaches (such as MOP®, MSP©, and PRINCE2©) but knowledge of these approaches is not a pre-requisite for certification.

Through study of selected sections of *The Effective Change Manager's Handbook* the course provides a practical and informative pathway of understanding through the maze of principles, theories and the practice of change management. It gives a solid platform for clear best practice thinking and the application of a range of proven change management tools and techniques for achieving successful change.

Learning objectives

- Unlock resistance to change.

- Provide effective support and motivation to individuals and teams to embrace change.

- Draw from a range of professional approaches to implement change smoothly and effectively.

- Manage and inform key stakeholders throughout the change process.

- Speed up the implementation of change initiatives.

Course approach
This course is the practitioner level course

Introduction: This study level is for awareness only and does not include an exam. It provides and overview of the approach and is suitable for general change and project teams, stakeholders or anyone wishing to know more about the approach. Provides an introduction to Change Management®, some of the key theories and studies conducted on change and the individual and change and the organisation.

Introduction estimated study time: 90 minutes ONLIVE Virtual Classroom and OnDemand and 4 hours e-Learning.

Foundation: The Foundation level aims to confirm that you know and understand the basics and terminology. Covers processes, roles and reaction to change. Also, strategies, types of change process and stakeholder management.

Foundation estimated study time 3 days ONLIVE (virtual) classroom) or 20 hours OnDemand / e-Learning.

Practitioner: The Practitioner level aims to confirm that you have sufficient knowledge and understanding in order to apply the approach to your organisation. Includes, applying process frameworks, how to prepare for a change initiative, motivation and sustaining the change process.

Advanced level for those who are foundation level qualified and wish to increase their certification and experience and apply the lessons learned to their own organisation.

The Change Management® Practitioner course explores practical application of the change management® approach with real-world scenarios.

Practitioner estimated study time 2 days ONLIVE (virtual classroom) or 30 hours OnDemand / e-Learning.

Exam Information

Introduction course: This level of study does not come with certification and is for awareness only.

Foundation level:
Format: Multiple choice
Question numbers: 50
Time: 40 minutes
Pass mark: 25 out of 50 (50%)

Practitioner level:
Format: Objective testing based on case study scenarios (open book)
Question numbers: 4 (20 marks each)
Time: 2.5 hours
Pass mark: 40 marks out of 80 (50%)

This course DOES include exam

ONLIVE Virtual Classroom training (live events)

ONLIVE virtual classroom from SPOCE gives you and your organisation the best of both worlds when it comes to training. It is an online learning platform with a very big difference. SPOCE ONLIVE training is presented 'live' by our expert team of trainers and gives you the ability to interact with the trainer and the rest of their virtual class throughout.

- Conducted **live** by a SPOCE lead trainer.
- Delegates can interact with the trainer and their virtual classmates.
- Includes Q&A box, whiteboard presentations, full trainer support and break out groups.
- Exams can be taken online.
- Compatible with any device.
- Delegates receive a recording of each session for any catch up sessions.
- Full trainer support throughout.
- Pre-course study materials so you can hit the ground running on your first day.
- Official manual and course workbooks where exams are booked.
- Exam preparation support.

The perfect solution for those that would like to study from the comfort of their own home but like the support of a classroom environment.

Virtual classroom training (OnDemand)

All the perks of the live virtual classroom sessions but your modules are set as pre recorded sessions. Gives the feeling of the classroom setting with presentations by lead trainers but with the ability to re run any of the sessions again (or skip them if you wish).

- 6 months access to live recordings.
- Course modules you can access in your own downtime.
- Get the classroom feeling but work at your own pace.
- No need to participate with the rest of the class.
- Access to trainer support is available by contacting us directly.
- Review, repeat or skip any modules you like.

The perfect solution for those that like to learn by traditional training methods but cannot fit a course in to their schedule.

E-Learning (documentation)

Do you like the flexibility of being able to choose when and where you study, are fairly confident learning with technology but don't want to lose on quality in your course material? Here at SPOCE we have developed our own brand of award-winning e-Learning courses to support your self-study , accessible worldwide from our Learning Management System. Now you can even take your exams online too!

- Provides flexibility for those wishing to study at a time, pace and place convenient to them.
- A flexible choice of different self-study options, including a blended-learning package combining self-study with a classroom-based revision day
- A cost-effective solution for both individuals and organisations.
- Online learning gives you the freedom to access from any location.
- Work at your own pace and no need to participate if not for you.
- Module are full of interactive, video content and exam simulation questions.

The perfect solution for those that are confident with self study and like to learn at their own pace.

About SPOCE

- Over 25 years in the training industry.
- The first company to EVER deliver PRINCE2® PRINCE2 Agile® and MSP®
- Lead trainers with an average of 15—20 years experience.
- Founder member of ASPECT (Association for the Promotion of Excellence in Consultancy and Training).
- Accredited by Association for Project Management (APM), APMG and PeopleCert.

Change Management® Practitioner with exam course is available as live virtual classroom, OnDemand and e-Learning

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